



Appendix 7

**EMS Medication Bag and Controlled Substance Box Exchange Matrix**

Hospital	Inpatient Pharmacy Hours	Used Bags Taken/Left Where?	New Bags Obtained From Where?	Medic Self-Stock Allowed?	Approved "Local" EMS Agency(ies)	Medic Self-Stock Items Obtained From Where? (Or N/A)	Used Narcotic Boxes Taken/Left Where?	New Narcotic Boxes Obtained From Where?
Allegan General Hospital	M-F: 0700-1900 SAT: 0800-1800 SUN/HOL: 0800-1600	See ED RN for exchange bag clipboard, use padlocks to lock used bags & leave in dirty utility closet.	Locked closet next to security office/ED entrance (key on exchange bag clipboard)	Yes	Life EMS	Locked cabinet in ED	ED ADM (with RN)	ED ADM (with RN)
Borgess Lee	M-F: 0700-1730 WE/H: 0800-1200	ED RN (locked med room)	ED RN (locked med room)	No	N/A	N/A	ED ADM (RN obtains)	ED ADM (RN obtains)
Borgess Medical Center	24/7	EMS ADM (flip sign to "used")	EMS ADM	Yes	Wayland EMS Plainwell EMS Life EMS LifeCare PrideCare	EMS ADM	EMS ADM	EMS ADM
Borgess PIPP	0800 - 1630	EMS ADM	EMS ADM	Yes		EMS ADM	EMS ADM	EMS ADM
Bronson Battle Creek	24/7	EMS Pyxis	EMS ADM	Yes	LifeCare	EMS ADM	Inpatient Pharmacy	Inpatient Pharmacy
Bronson Lakeview	M-F: 0730-1700 WE/H: 0730-1200	Locked cabinet in ED	ED ADM (VBEMS access, others RN access)	No	VBEMS Life EMS PrideCare	N/A	EMS bag, which is then placed in the locked cabinet in ED	EMS bag, which is then placed in the locked cabinet in ED
Bronson Methodist	24/7	ED Pharmacy Tech Workstation (by EMS ADM)	EMS ADM	Yes	Life EMS PrideCare Van Buren LifeCare	EMS ADM	EMS ADM	EMS ADM
Bronson South Haven	M-F: 0730-1700 WE/H: 0800-1200	EMS ADM	EMS ADM	Yes	SHAES PrideCare Van Buren Covert Life EMS	EMS ADM	EMS ADM	EMS ADM

M-F = Monday-Friday  
Updated 9/14/2020

WE/H = Weekends and Holidays

ADM = Automated Dispensing Machine (Pyxis, Omnicell, etc.)

**EMS Medication Bag and Controlled Substance Box Exchange Matrix**

Hospital	Inpatient Pharmacy Hours	Used Bags Left Where?	New Bags Obtained From Where?	Medic Self-Stock Allowed?	Approved "Local" EMS Agency(ies)	Medic Self-Stock Items Obtained From Where? (Or N/A)	Used Narcotic Boxes Taken Where?	New Narcotic Boxes Obtained From Where?
Promedica Coldwater Regional Hospital	M-F: 0600-2200 WE/H: 0730-1600	Locked cabinet in ED (Medic obtains key from ADM)	Locked cabinet in ED (Medic obtains key from ADM)	No	LifeCare	N/A	ED ADM	ED ADM
Holland Hospital?								
Lakeland Niles	M-F: 0700-1900 WE/H: 0700-1500	Locked Cabinet in ED	Locked Cabinet in ED	Yes	Medic 1 PrideCare SMCAS	EMS ADM	Inpatient pharmacy (if open), otherwise with RN from ED ADM	
Lakeland St. Joseph	24/7	Inpatient Pharmacy	Inpatient Pharmacy	Yes	Medic 1 PrideCare SMCAS	EMS ADM	Inpatient Pharmacy	Inpatient Pharmacy
Lakeland Watervliet	M-F: 0730-1600 WE/H: 0730-1200	Locked cabinet in ED	Locked cabinet in ED	Yes (with RN)	Medic 1 PrideCare SMCAS	ED ADM (with RN)	ED ADM (with RN)	ED ADM (with RN)
Oaklawn	24/7	Inpatient Pharmacy	Inpatient Pharmacy	No	MAAFFA	N/A	Inpatient Pharmacy	Inpatient Pharmacy
Spectrum-Pennock Hospital	M-F: 0630-2300 WE/H: 0730-1600	Inpatient Pharmacy during open hours, <b>NO EXCHANGE</b> after hours		No	N/A	N/A	Inpatient Pharmacy during open hours, <b>NO EXCHANGE</b> after hours	
Sturgis	M-F: 0730-1600	Locked cabinet in ED (Medic obtains key from ADM)	Locked cabinet in ED (Medic obtains key from ADM)	Yes	LifeCare	Locked cabinet in ED (Medic obtains key from ADM)	ED ADM (with RN)	ED ADM (with RN)
Three Rivers	M-F: 0600-1800 WE/H: 0700-1700	Locked area outside of the ED (inform Pharmacy)	Locked area outside of the ED	Yes	LifeCare PrideCare Three Rivers FD	ED ADM	ED ADM	ED ADM

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